

OALPRP Board Meeting Minutes

3/21/18

GT Environmental

In attendance:

Angie Carbetta
Kathleen Rocco
Randy Canterbury
Chet Chaney
Bonnie Martens
Susan Helterbran
Amanda Gamby
Chris Hoffman
Kris Kusmerik
Andrea Reany

Kathleen calls meeting to order: 10:21am

January Board Retreat

Susan makes a motion to approve board retreat minutes with amendment to finance committee chair (should be Kris, not Krista, listed in minutes). Randy seconds. Andrea resends out minutes after changing.

Membership

Andrea will send out list of outstanding orgs to membership committee to make phone calls

Treasurer

Conference cost is 7% over what we originally budgeted. Mutual Fund as of 2/28 this is first time we've lost a little money (\$100). COH- \$10,447. \$2,400 in membership checks have come in so far, plus a couple more from today. A few expenses for conference already listed on budget. Chris hasn't been able to get ahold of the boat company- reservation is confirmed, we just can't talk with them about our plans
Susan makes motion to approve report as presented. Bonnie seconds. Motion passes

EPA Liaison

In latter part of grant process, Chet has met with director on Monday, he approved all recommendations for funding- don't ask him who got awarded! Staff is working on all admin details- mid April (April 16th) is hope for award notices. If you receive rejection call, they were short on cash this year but found a few million dollars and were able to fund a few extra people. Will spend very close to \$5mill, small compared to previous years. Chet will call those who are not funded and review the details of why and how to do better next year

ODOT working with OEPA on litter study- they need updated data which is currently over 10 years old. Conversations with Davey Group and ODNR, who did last litter study. Will be comprehensive study for baseline of what and how much material is out there. Highways county roads, intersections. With goal of answering: why do people litter? 3rd part is put together strategy on how to address littering problem: ads, social media, etc. Not working with KOB/Mike Mennett on study- agency only.

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Will resources that are developed in the end be used by local municipalities? Things should trickle down

- We want local people to be incorporated into that message
- In the old days messaging was easier because each county had a person- now every county is different

Will you be able to tell where littering is the worst?

- We might not be able to cross compare with '04 results because different methodology will be used
- We need marketing money to go to the worst places to see if media is effective

Will time of year be taken into account?

- There will be 4 pickup seasons to account for change in time of year

Kathleen: C Grants have done cigarette tip study being done, lots of efforts already out there

- We want this stuff that is already going on to be incorporated into that process

There is possibility of change of EPA director with new administration.

(614) 230-5330- Chet's work cell

Marie will talk to Director Butler- we want him as lunch speaker, 10 minute welcome, quick highlights (noon, June 13th). We need \$6000- Can Chet help with other sponsorships? Chet will see how much is left.

Working on proposal to deal with contamination at MRFs, specifically plastic bags. Working with turnpike commission for recycling at rest area facilities. Working on dredge conference in Cleveland.

Committee Reports

Finance (Kris)

Krista and Kris will be doing audit over the next two weeks

Prelim looks good so far

Report back for May 16th meeting

Once done Andrea will get report and needs to be kept in our records

Membership (Wanda)

Need brainstorm ideas for fall membership meeting. FYI- Partners conference will probably be in Butler Co. Should we go to southern Ohio for meeting? Ideas for Cleveland from Rocco- does group want to go there twice in a year? Wanda is friends with Dimex factory- maybe they do tours. Proposed survey of membership to see where they want to go- could be incorporated into next newsletter.

Nominations (Angela)

Need to be recruiting at summer conference for new board members. Make comment at lunch to plant seed in people's heads. Alex Slaymaker- we aren't sure if she is still at SWACO. Andrea should follow up with Christi at SWACO for other members.

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Scholarship (Katrina)

[Angela steps out because she applied for scholarship.] Della Application from Angela: Submitted on February 9, attended Rotary Network. She submitted budget and travel expenses: \$431 air travel, hotel \$888.32, \$185.48 conference registration, \$110 banquet, Taxi \$60. Total: \$1675.66. Wanda and Randy reviewed application. They both agreed it would be a worthy thing to reimburse: she meets requirements and education is valid. Very well done application.

Katrina motions to approve giving \$500 to offset Angela's costs for conference. Katrina needs to send full copy of application to Andrea for file storage. Susan seconds.

Discussion:

When was conference? Feb 9-11, 2018. Application received January 23, 2018. Discussion on scholarship at retreat and we encouraged her to go home and do it. We said two month approval time because we don't meet often. Is application timing an issue? Susan: We don't want to pay people up front in case they don't end up doing what they are doing

Motion passes. Katrina notifies Angela to turn in paperwork for reimbursement

Regarding Della: Any more for 2018 left? The way reimbursement happened last year, it is shown on this year's sheet. No more funding this year for Della. We will cross bridge of dealing with 2 Dellas in one year when we need to deal with it

CR Meyers Scholarship. Word is out- all members should have received info. \$1000 for student majoring in environment related field. Katrina will add to her social media and expects other to do the same. Encouraging board members to send out within their communities. Deadline is April 15. Katrina has list of members willing to review applications. Set a deadline once you have all applications to get quick review. Judy was asking about nonmembers from Ross and Pickaway- one is member of OALPRP and one is not. We clarified that it can go to everybody- any student in Ohio is eligible.

Website (Bonnie)

She has logged in and knows how to make changes. Everybody needs to be looking at website and sending changes to Bonnie. Amanda will see if save-the-date for conference can be added to body of text on homepage. Bonnie needs to post retreat minutes once corrected by Andrea.

Social Media (Amanda)

Nothing to report- all free time has been spent on conference. We need SM presence prior to conference. Amanda was made committee chair because she will look into best options for SM presence for OALPRP. For Facebook: We need to use Gmail account, make up fake name, and tie to OALPRP, not personal pages. Katrina will look into getting FB page- signs us up with our Gmail, Angela will help. Amanda will hang back.

Partners Conference (Kathleen)

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MOU signed by AOR, SWANA, OAOR. Board needs to approve MOU signing. Same MOU we've always had, have not added past considerations. We are equal share partner with other orgs with debt or revenue incurred with conference. Exploring locations in Butler Co, Cincinnati area. Kathleen cannot also apply for Partners conference grant because we already applied for OALPRP, MaryEllen will apply for that.

Chris motions to sign MOU. Wanda seconds. Motion passes

Side discussion about OALPRP host sites:

Katrina: Judy Manion has offered Chillicothe and Ross Co as potential site. She feels she has space and facilities to accommodate. Might be better fit for OALPRP. Should be strongly encouraged to submit a proposal now. Carroll/Columbiana is also interested in hosting 2020 OALPRP conference. Do conferences have to have rooms and sessions in same place? Yes, most people do not like having to travel between sites

Liaison Reports

Kathleen- SWANA their scholarship is student of member org for any major. Looking into regional trainings into Ohio. Hosting webinars at sites and doing remotely. Looking to bring national training to Ohio, alternative to WasteCon.

OAOR- never heard from Jason Ziss. Supposedly have meeting today, no report received. Kathleen asked to pass out our save-the-date to their membership, also asked SWANA. Kathleen attended fall meeting, otherwise no statewide efforts coordinated. We don't think former leader with them is still involved

Old Business

No feedback on increase in dues.

Members unloaded lots of old documents, recycled and shredded- small stack still to be scanned. Laptop recycled, hard drive destroyed through Rocco. Some minutes from 2007 may have been found.

E-newsletter- Amanda will do more research and make recommendation on platform to use in April, will report back for May meeting. We need to consider how often we want newsletter to go out.

Google Drive- there will be OALPRP board records folder for us to use. Kathleen will share sponsor Google Doc will full board

New Business

Next meeting May 16th at GT Environmental

We are all invited to help at Burning River Festival in CLE by Great Lakes Brewing with Kathleen. May want to donate some \$ to an organization, if we volunteer. August 17, 18, four hour shift on one day. Kathleen will share info to go out to membership.

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Chris motions to adjourn meeting at 12:11. Bonnie seconds. Motion passes.

Conference Committee

We need breakdown of cost per day. Susan absolute latest date is April 28th to have sent to members.

Hotel: meeting Monday, assigned event person (not Britt) her name is Kelliann. Will finalize food choices. Registration is online, individuals responsible for doing tax exemption on their own
Don't mention access to executive sweet

Meals: No breakfast provided. We have \$4000 minimum. Amanda has the approval to make a final decision on food budget. Angie and Wanda can help make list of things to do that evening.

Speakers: Amanda has current list of confirmed people. Chris needs to know if speakers require honorarium- so far none have asked. Consider back up plans for speakers.

Sponsors: \$2000 from EPA is only money so far. Rehrig should want to sponsor, Colleen top level manager should be contacted.

Agenda: Susi updates last conference's with our theme and colors.

Vendors: Andrea will look at list of past vendors and reach out.

Registration: April 13- registration goal to send to membership. May 18th is deadline for registering. Registration goes directly to Chris. Bus and boats do not have limits

ZW Event: Find out upcharge of using compostable serviceware (Katrina?)

Silent Auction: Reach out to members to get silent auction items. Angie and Wanda will send Andrea notice to members. Separate quilt auction for Susan's quilt

Susan will send out call meetings for twice monthly calls, Thursdays 10AM