

## **OALPRP Board of Directors Meeting**

**Location: Marion, OH**

**January 24, 2013**

### **Board Members Present:**

**Vice-President: Kathleen Rocco; Secretary: Amanda Gamby; Treasurer: Cindy Bach; Past President: Susan Helterbran; Board Members: Chad Reed; Angela Carbetta; Kris Kusmirek; Chris Hoffman; Sue Bennett; Linda Weuthrich; Krista Fourman; Mike Whitaker**

**Excused: Lisa Beursken; Steve Schlather**

Board meeting called to order at 10:15am by Kathleen Rocco

**Secretary Report:** The minutes and notes from the 2013 OALPRP Board Retreat were emailed prior to the meeting. Krista made a motion to accept the minutes. Second by Mike. Motion passed. Amanda reported that the proposed By-Law amendments have been mailed to the full membership and that the two week commenting period is complete. 2013 Membership Renewal information and forms will be emailed within the next week.

**Treasurer Report:** Cindy passed out copies of the year end financial report. Also included was the budget proposal for 2013. The budget was not passed during the retreat due to some questions. Cindy addressed questions and explained the layout of the spreadsheet. There still seems to be a discrepancy with the program being used/formulas. The Treasurer will look into this and report back to the Board. Krista made a motion to table the approval of the year end financial report until the discrepancies in the program are corrected. Second by Susan. Motion passed. A discussion was held on the 2013 proposed budget. Susan made a motion to accept the proposed 2013 budget with the \$5,000 Encumbered CD moved out of the "proposed expenses" category. So the proposed expenses for 2013 will be \$15,750.00. Second by Linda. Motion Passed. Cindy will send out a revised budget as soon as it is amended. Cindy reported that Huntington Insurance is now Hunter Insurance. Thank you letters were received for donations. The Wood County Solid Waste District has requested the Secretary's stipend for 2012. Linda moved to accept the request. Second by Susan. Motion Passed. The Treasurer will not request the stipend at this time.

**Conference Committee:** Cindy reported that the conference will be held June 19<sup>th</sup>-21<sup>st</sup>. The hotel has been booked and it is the Greenville Inn, Greenville, OH. The Conference Committee has been working on local tours and evening reception options. Work has also begun on possible sessions and meals with local vendors. The next Conference Committee Meeting will be held at the Greenville, Inn on March 28, 2013 after the OALPRP Board Meeting.

**Finance Committee:** Chris reported that a committee was formed and the financial statements were audited for the 2012 Treasurer books. The group accounted for the books. Chris will submit a formal letter to the Secretary.

**Membership Committee:** Nothing to report.

**Nomination Committee:** Will encourage members who are interested to get involved, but will not start recruiting until later in year.

**Scholarship Committee:** Group reminded that the application deadline for the CR Meyer Scholarship is April 15, 2013.

**Website Committee:** The CR Meyers Scholarship edits and 2011 and 2012 recipients of scholarships have been listed. New photos were submitted to the site as well. The voting member list was updated and will be updated again as soon as the 2013 memberships are received. Chad should be alerted of any updates that are needed.

**Division Liaison:** Grants are due February 1, 2013. All grants will be reviewed and the plan is to have money out by July 1, 2013. The Keep Ohio Beautiful Annual Meeting will be held July 12, 2013-Location TBD. The Law Enforcement Workshops will be hosted again this year in various areas of the state as well. Amanda will forward workshop information to the membership when received by Mike Mennett. Dates and locations include: March 15<sup>th</sup>-Mansfield, OH; May 3<sup>rd</sup>-Fremont, OH; September 13<sup>th</sup>-Springfield, OH; October 25<sup>th</sup>-Lima, OH; & December 6<sup>th</sup>-Ironton, OH. Mahoning County is hosting a Grant Writing Workshop on March 5<sup>th</sup> in partnership with OEEF, which will be open to the public.

**Old Business:**

**By-Law Revision:** Susan mentioned that the officer line needs to be left in because OFFICER terms do begin on even years. This line will be left in and (with no other comments needing discussion) the By-Laws will be submitted for a vote to the full membership by email. Response by email will be considered the "ballot" and votes will be tallied by the Secretary and verified by the Vice President. Members will be given two weeks for voting.

**Strategic Planning:** Board members will need to complete the ranking sheet emailed prior to the meeting. Please send input to Kathleen ASAP. This will help the organization moved forward on key areas that need attention and advancements. Small committees may be created in an effort to proceed.

**Training Days:** Technical Training Day report given by Mike W. Mike has attempted to contact TRECA and has not heard back yet. Will hope to have a more complete update soon (cost, availability, etc.).

**May Meeting:** Mike mentioned that he cannot host the OALPRP Board Meeting on May 16<sup>th</sup> due to a scheduling conflict. Hardin County offered to host the meeting instead at Veteran's Hall, Hardin County Courthouse. The Board will meet at Hardin County instead of Knox County in May.

**New Business:**

**2014 Summer Conference:** Cleveland, OH. Cuyahoga County Solid Waste District to host. Susan made a motion to hold the 2014 Conference in Cleveland, OH with the Cuyahoga County Solid Waste District to host. Second by Angela. Motion Passed.

**Motion to adjourn the meeting by Susan. Second by Cindy. Motion passed.**

**Meeting Adjourned at Noon.**