



Amanda Gamby, President
Wanda Schaad, Vice-President
Krista Foreman, Secretary
Chris Hoffman, Treasurer

SAMPLE LETTER TO SCHOOLS

Date

To: *your city/county* Secondary Schools
Attn: Principals & Guidance Counselors
From: *your name, your title, and your agency*
Re: Scholarship Information

**** Scholarship Money for Environmental Majors ****

The Ohio Association of Litter Prevention and Recycling Professionals (OALPRP) is offering the annual C. R. Meyers Memorial Scholarship. OALPRP is a statewide organization that promotes recycling and litter prevention.

An applicant for the C.R. Meyers Memorial Scholarship must be enrolled or planning to be enrolled at an accredited Ohio college, university, or technical school. An applicant must have a major, or plan to have a major relating to environmental sciences or environmental education. The applicant must reside in Ohio.

The amount of the scholarship is **\$1,000**, and the **application deadline is April 15, 2023**. Applications can be obtained from *your agency contact information* or downloaded from www.oalprp.org (click on the link for "Scholarships").

OALPRP is encouraging applicants to submit paperless applications. The letter of recommendation needs to be sent by its author. Please submit all applications to the following e-mail or postal address:

jjerek@mahoningcountyoh.gov

or

OALPRP Scholarship
c/o Mahoning County Solid Waste Management District
345 Oak Hill Avenue
Youngstown, OH 44502
Attn: Jim Jerek

I encourage you to forward this scholarship information to any students who are interested in applying and meet the requirements. If you have any questions, please do not hesitate to call me at *your phone number*. Thank you for your time and assistance.