

## **OALPRP Board of Directors Meeting**

**Location:** GT Environmental, Westerville, OH

**September 22, 2016**

### **Board Members Present:**

**Vice-President:** Kathleen Rocco; **Secretary:** Amanda Gamby; **Treasurer:** Chris Hoffman; **Board Members:** Sue Bennett; Wanda Schaad; Bill Wilk; & Kris Kusmirek; **Ohio EPA:** Chet Chaney; Marie Barnett; Andrew Booker

**Excused:** Lisa Beursken; Steve Schlather; Angela Carbetta; Jennifer Calvert; Krista Fourman; **Past President:** Susan Helterbran

Board meeting called to order at 10:36 am by Kathleen Rocco.

**Secretary Report:** Minutes from the August Board Meeting were emailed for review prior to this meeting. Motion to accept the Minutes made by Chris. Second by Bill. Motion Passed. Amanda reported that she has received passwords for the GoDaddy and Gmail accounts from Cindy. She has been reviewing the accounts and working to update contact information on them. The Board would like all passwords changed in January 2017.

**Treasurer Report:** Chris has met with Cindy and has started the process of transferring accounts over to his name. He submitted a budget report and has made a couple of changes. For example, the \$1000 Future City donation had not been reflected previously. Chris has been cleaning up the sheet to make it more reader friendly. He also requested a special audit of the Treasurer's books because of the transition. Kris Kusmirek has offered to help with this. Chris is still going through all of the deposits and verifying totals. He would like to hold off on approving the Treasurer's Report/Budget until the next meeting so he can have more time to verify balances, etc.

**Conference Committee:** A survey has been created for the conference, but Kathleen has not received the attendance list to send it out yet. Chris would like to request that another Treasurer from one of the other organizations be the Conference Treasurer for next year's Partners Conference since OALPRP did it last year. No other updates for the Partners Conference at this time. Presentations from the 2016 OALPRP Conference have been added to the website.

**Finance Committee:** No report. Krista absent.

**Membership Committee:** Nothing to report.

**Nomination Committee:** Katrina Carpenter has agreed to cover the vacant Board Member position left open when Chris Hoffman moved into the Treasurer position. Amanda made a motion to appoint Katrina Carpenter as Board Member to fulfill the remainder of Chris Hoffman's term. Because his term is set to expire at the end of 2016, she will need to be placed on the ballot for this year's election. Second by Sue. Motion passed. Amanda will work with Wanda to prepare this year's election materials.

The goal will be to have the election complete so Board Members can be inducted during the Full Membership Meeting on November 17<sup>th</sup>.

**Scholarship Committee:** Steve absent. Nothing to report. Kathleen reminded everyone that next year the C.R. Myers Scholarship will be open to all Ohio students attending an Ohio University.

**Website Committee:** Amanda reported that EriePro has been contacted to begin the redesign of the OALPRP website. Suggestions and edits provided by Board Members have been forwarded to the web designer. Chris and Amanda have been working with Cindy to insure that the GoDaddy account is up to date and the correct information is on file for all necessary renewals.

**Division Liaison:** Chet Chaney and Marie Barnett, Ohio EPA, were in attendance. The Recycling and Litter Prevention Grant(s) application packages will be available October 1, 2016. There will be some minor changes this year. Chet announced that OALPRP will be eligible to apply for conference support. There will also be more money available to assist with educational outreach which will require a 50% match. An informational meeting is set for October 26<sup>th</sup> at 10am at ODOT. On November 16<sup>th</sup> there will be a webinar at 10am. By request, a special webinar for KOB affiliates will be hosted on December 6<sup>th</sup>. The deadline for application is February 3, 2017 with announcements being made in April. Chet also reported that the Grants Department has not experienced change as other departments have. He announced that they have been working with KOB to develop a special event (litter collection and recycling) program. They would like to be able to provide supplies to assist with local events. This would allow local groups to complete a form on the website to request supplies (garbage bags, etc.). They do not have an unlimited amount of supplies, but would like to provide support if/when possible. They are hoping to do some special things for America Recycles Day and have invested in recycling containers for the State Fair. They've also been working with ODNR to have a greater presence in the ODNR area of the State Fair during 2017. Initial plans include a mobile display that can be borrowed for other events.

**Old Business:**

**Bylaw Changes/Updates?:** No changes necessary.

**New Board Member:** Already covered earlier in meeting.

**Angela Carbetta-Fall Meeting Updates:** Angela was absent, but provided an update via email. She is working with EcoCenter in Caledonia, OH to host this year's Full Membership Meeting on November 17<sup>th</sup>. The day will include tours of the facility/programs, lunch, a full membership meeting, and a presentation by the owner of the location. Kathleen will contact Angela for a brochure to begin promoting the event to the membership. A full copy of Angela's report has been filed with the Secretary's records.

**2017 Full Membership Meeting (Susan Helterbran-email update):** Susan was absent but provided an update by email prior to the meeting. She, Linda, and Triple Arrow have discussed the Education Day

they want to host in Union County. Since the Partners Conference is planned for fall 2017, the best time for them to host will be June 2017.

**New Business:**

**Community Value Partnership-Recycling Partnership presented by Andrew Booker, Ohio EPA:** The Ohio EPA has been working with Recycling Partnership to host a two day workshop focused on best approaches to recycling program outreach and education. Tentative dates are planned as March 13-17, 2017. The plan is to have Solid Waste Management District representatives attend the first day of the workshop on the 13<sup>th</sup> in Columbus. From there, regional trainings will be held the rest of the week and Districts will have the opportunity to invite local municipalities to attend as well. Tentative Dates and Locations for Regional Trainings: March 14<sup>th</sup>: Athens, OH; March 15<sup>th</sup>: Dayton, OH; March 16<sup>th</sup>: Lima, OH; and March 17<sup>th</sup>: Akron, OH. Andrew Booker is the contact person if anyone has suggestions or questions.

**Motion to adjourn the meeting by Chris. Second by Bill. Motion passed.**

**Meeting Adjourned at 12:10pm.**