

## **OALPRP Board of Directors Meeting**

**Location:** GT Environmental, Westerville OH

**November 28, 2017**

### **Board Members Present:**

**Vice-President:** Kathleen Rocco; **Secretary:** Amanda Gamby; **Board Members:** Bill Wilk; Katrina Carpenter; Kris Kusmirek; Wanda Schaad; Randy Canterbury; Andrea Reany; Krista Fourman; **Past President:** Susan Helterbran

**Excused:** Chris Hoffman, Angela Carbetta, Sue Bennett

Board meeting called to order at 10:13am by Kathleen Rocco.

**Secretary Report:** Minutes from the October Full Membership Meeting were distributed to those in attendance. Andrea noted that the Minutes have her listed as Angela. Amanda to make this correction. Motion to accept the Minutes with the requested edit made by Susan. Second by Bill. Motion Passed.

**Treasurer Report:** Chris was absent, but submitted a report by email:

- Mutual Fund continues growth (\$9,682.39 as of 10/31/17)
- \$11,291 cash on hand
- Changes since last meeting include
  - o Catering payment for Fall Meeting
  - o Renewal of Go Daddy Domain thru 11/2019
  - o Memorial contribution of \$50.00 for Linda Bradford (Wood County Humane Society)

A copy of the Budget Report has been filed with the Minutes. Motion to accept the Treasurer's report by Susan. Second by Katrina. Motion passed.

**Conference Committee:** Amanda and Kathleen provided an overview of proposed plans for the 2018 Summer Conference to be held in Downtown Toledo. Room rates and venue were discussed noting that the fee per night will be close to \$150. The Board indicated that they were okay moving forward with location, many stating that it is difficult to find nice hotels for under \$100 as we have done in the past. Dates still need to be finalized, but plans are for a Tuesday-Thursday event during June. Because this conference does not have a host community, board members were ask to select committees/tasks to work on for the conference. A list is included with the Minutes.

**Finance Committee:** No report.

**Membership Committee:** No report. A short discussion on membership promotion was held. No action taken.

**Nomination Committee:** Angela was absent, but submitted her report by email (a copy has been included with Minutes). She reported that the election is underway. Bonnie Martens has expressed interest in fulfilling an open board position at the beginning of the year. Amanda added that 14 ballots

have been submitted so far in response to the annual election. The deadline to submit completed ballots is December 4<sup>th</sup>.

**Scholarship Committee:** A discussion on the C.R. Meyers Scholarship was held. Past brochures are out of date and will be recycled. The due date for the 2018 grant cycle will be April 15, 2018. Katrina will update the letters and application forms for the website.

**Website Committee:** Amanda reported that updates to the website are complete. The biggest changes were to the Scholarship page. Forms will be updated for this year's scholarships as soon as they are ready.

**Division Liaison:** The grant application process has begun. All applications will be submitted online this year. A few glitches have been discovered so far, but no major complaints. The questions are similar to last year's application questions. Currently 56 applications are being worked on in the system. Expecting at least 140 applications. Applicants are encouraged to submit the highest priority project due to the highly competitive process. Draft reviews are encouraged and Chet and Marie are happy to help with this. The amount of money in the Tire Amnesty category has been reduced slightly because the amounts requested were coming in less than what was available. May be issuing a special assistance grant through IMAC to try to combat contamination issues and determine best education practices.

**Old Business:**

None to report.

**New Business:**

**Board Retreat:** The Retreat will be in Toledo in January. Kathleen will send out a Doodle poll to get a schedule together.

**New Board Member:** Randy Canterbury was sworn in as a board member. He fulfills the unexpired term of Jennifer Calvert.

**Dues:** A discussion was held on the amount of dues. Will need to have an accurate cost of the conference to incentivize membership. Kris made a motion to raise the dues from \$75 to \$100. Second by Wanda. Motion passed.

**Motion to adjourn the meeting by Kris. Second by Bill. Motion passed.**

**Meeting Adjourned at 1:02pm.**