

OALPRP Board of Directors Meeting & Full Membership Meeting

Location: ECO Center, Caledonia OH

November 17, 2016

Board Members Present:

President: Lisa Beursken; **Vice-President:** Kathleen Rocco; **Secretary:** Amanda Gamby; **Treasurer:** Chris Hoffman; **Board Members:** Bill Wilk; Steve Schlather; Angela Carbetta; Jennifer Calvert; Krista Fourman & **Past President:** Susan Helterbran

Excused: Sue Bennett; Katrina Carpenter; Kris Kusmirek; & Wanda Schaad

Full Membership Attendance has been filed with the Secretary's records.

Board meeting called to order at 1:00pm by Lisa Beursken.

Secretary Report: Minutes from the September Board Meeting were emailed prior to and distributed during this meeting. Motion to accept by Steve. Second by Bill. Motion Passed.

Treasurer Report: Chris presented the budget report and explained it to those in attendance. Today's expenses have not been reflected yet. YTD Balance: \$22,833.59. The Outgoing Treasurer and Financial Committee Chair have asked for a second audit of the Treasurer's account due to the change in Treasurer. This will be completed in the next month or so. Motion to accept by Steve. Second by Susan. Motion passed.

Conference Committee: Lisa reported that a conference call for the Partners Conference has been scheduled for the week after Thanksgiving. The conference was originally being planned for fall 2017, but now looks like it will be scheduled for the end of June 2017. Additional details will be shared as they become available. An official conference committee will be formed at a later date.

Finance Committee: No report.

Membership Committee: Chris thanked Angela for hosting today's event and Angela thanked our location host, Emily Ollervides. Chris reminded all in attendance that membership dues will be coming up at the beginning of 2017. This is a great time to reach out to colleagues and encourage them to consider a membership with OALPRP.

Nomination Committee: Amanda reported that the election results have been verified by Susan. Angela Carbetta (Board Member) and Chris Hoffman (Treasurer) were officially inducted during today's meeting. Sue Bennett, Katrina Carpenter and Kris Kusmirek will be inducted as Board Members at a later date.

Scholarship Committee: Steve reminded all in attendance that the Della Scholarship is still available for use by OALPRP members.

Website Committee: Amanda reported that the OALPRP website redesign is moving forward. The site is being designed in WordPress so updates can be made by Board Members, which will save the

organization money. Due to the redesign, members may notice some edits that will need completed on the current site. The Board is holding off on making minor changes until the site is finished. The designer reported a slight delay in the redesign timeline so Amanda requested a secondary contact for when she goes on leave. Kathleen Rocco offered to be the secondary contact.

Division Liaison: Absent. No report.

Old Business:

Nothing to report.

New Business:

Steve Schlather was thanked for years of service on the OALPRP Board. Steve did not seek re-election and will complete his term at the end of 2016.

Motion to adjourn the meeting by Steve. Second by Patty. Motion passed.

Meeting Adjourned at 1:35pm.