



*Kathleen Rocco, President  
Amanda Gamby, Vice-President  
Andrea Reany, Secretary  
Chris Hoffman, Treasurer*

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## **SAMPLE LETTER TO SCHOOLS**

**Date**

To: *your city/county* Secondary Schools  
Attn: Principals & Guidance Counselors  
From: *your name, your title, and your agency*  
Re: Scholarship Information

### **\*\* Scholarship Money for Environmental Majors \*\***

The Ohio Association of Litter Prevention and Recycling Professionals (OALPRP) is offering the annual C. R. Meyers Memorial Scholarship. OALPRP is a statewide organization that promotes recycling and litter prevention.

An applicant for the C.R. Meyers Memorial Scholarship must be enrolled or plan to be enrolled at an accredited Ohio college, university, or technical school. An applicant must have a major, or plan to have a major, relating to environmental sciences or environmental education. The applicant must reside in Ohio.

The amount of the scholarship is **\$1,000**, and the **application deadline is April 15, 2017**. Applications can be obtained from *your agency contact information* or downloaded from [www.oalprp.org](http://www.oalprp.org) (click on the link for "Scholarships").

OALPRP is encouraging applicants to submit paperless applications. The letter of recommendation needs to be sent by its author. Please submit all application materials to the following e-mail or postal address:

[kcarpenter@perrycountyohio.net](mailto:kcarpenter@perrycountyohio.net)

or

OALPRP Scholarship  
c/o Perry County Waste Reduction & Recycling  
PO Box 621, 2231 State Route 13  
New Lexington, OH 43764  
Attn: Katrina Carpenter

I encourage you to forward this scholarship information to any students who are interested in applying and meet the requirements. If you have any questions, please do not hesitate to call me at *your phone number*. Thank you for your time and assistance.