

**DRAFT**

**OALPRP Board of Directors Meeting**

**Location: GT Environmental, Westerville OH**

**May 25, 2017**

**Board Members Present:**

**Vice-President: Kathleen Rocco; Secretary: Amanda Gamby; Treasurer: Chris Hoffman; Board Members: Bill Wilk; Katrina Carpenter; Angela Carbetta; Kris Kusmirek; Wanda Schaad; Past President: Susan Helterbran**

**Excused: Jennifer Calvert; Sue Bennett; Krista Fourman**

Board meeting called to order at 10:25am by Kathleen Rocco.

Lisa Beursken, President, submitted her resignation by email. Susan reviewed the by-laws. Vice-President shall take over as President for the remainder of the term. This leaves the Vice-President Position open, which will need to be filled from the Board of Directors. This will leave two board vacancies on the board. Amanda offered to move to Vice President, but then a Secretary would need to be filled. Board was asked to start recruiting. Do we have to follow sunshine laws as a 501c6? Can we vote by email?

**Secretary Report:** Minutes from the March Board Meeting were emailed prior to this meeting. Motion to accept by Katrina. Second by Susan. Motion Passed. An Excel sheet listing the current membership was distributed. Renewals for this year have slowed and all have been accounted for on this form. Amanda has followed up with those who have not yet completed renewal, so a few more may come in. A short discussion was had on what to include in the display at the conference. Susan brought items that are left over from past events that will be included. Information promoting the full membership meeting in October will be distributed to conference attendees as well.

**Treasurer Report:** Chris passed around a budget report for the Board to review. He highlighted several items: CD has matured (last Friday). The CD is in Cindy/Lisa names so we cannot let it turn over or it will continue to be in their names. He has been working to move the \$8014.10 into the bank account where it is earning the same amount of money as it was in the CD. This is reflected in the higher cash balance. Continue to make money on the mutual fund. Fifth third has no person of record so he is going through the application process again. Ultimately, this will be in OALPRP's name, with Chris as Trustee. He is recommending that this money be kept in the bank until after the conference. This will ensure OALPRP can cover its portion of conference expenses. Upcoming expenses also include the \$1000 scholarship check and floating the money to cover the cost for the full membership meeting. Several options are available, but would like to wait a few months before any decisions are made by the board. Recent expenses are noted on the report as well. The redesign of the website is complete so payment for this service has been finalized. Liability insurance has been paid and the annual stipend paid to the secretary. Motion to accept by Susan. Second by Katrina. Motion passed. He continues to work to transfer accounts/cards out of Cindy's name.

**Conference Committee:** It was brought to Kathleen's attention at the end of April that speakers and tours had not been secured. This was OALPRP's responsibility with Lisa Beursken as lead. Members of the Board have been working diligently to "save face". Chris Hoffman has been working on silent auction items. Items are still being collected and can be brought to the conference. The auction will be held in the Expo Room and will be shut down prior to the last session. Jim Skora has done an amazing job of securing sponsorships. Putting our best faces forward. The full conference program should go out today. In the future, timelines/deadlines need to be determined by the Executive Conference Committee and set in stone. Conference begins on Sunday, with registration opening at 3pm. Opening reception will be at 7pm. Evening event is at the Clippers Game. 2018 conference: Will need to find a host location. OSS has expressed some interest in the past. Barb from Carol, Columbia, Harris SWMD has also expressed some interest.

**Finance Committee:** The audit of the Treasurer's Report has been completed, but a letter stills need to be submitted.

**Membership Committee:** No report.

**Nomination Committee:** Reviewed list of those who are up for re-election and open positions on the board.

**Scholarship Committee:** Katrina reported that 11 entries were received this year for the CR Meyers Scholarship. There are 3 people that came out on top in terms of final scores. Scoring system seems to work well and be a fair way of evaluating. Joanna Sokol has been recommended as this year's recipient. She currently attends Ohio University. Katrina made the motion to award Joanna the \$1000 scholarship. Second by Chris. Motion passed. Katrina will send her application to the board for review. Katrina will invite her to lunch at the conference.

The Conference Committee has opened up a handful of Conference Sponsorships for "friends" of participating members. Opportunities will be on a first come first serve basis. Members are encouraged to reach out to students and other partners in their local communities who might be interested/could benefit from attendance.

**Website Committee:** The website redesign is complete and the final invoice (\$2400) received. The board will be able to make updates ourselves, which will save money in the future. Many pages require some "housekeeping".

**Division Liaison:** Absent.

**Old Business:** The Full Membership Meeting will be held October 19<sup>th</sup> at the Honda Heritage Center. The lunch, meeting, and speaker will be here. The Speaker will focus on the zero waste program at Honda. The meal will be catered. There is an upgrade charge for real dishes, which all feel are important. North Central Ohio Solid Waste District will be sponsoring the meal for the day through their scholarship program. Susan will apply on behalf of OALPRP and then OALPRP will incur the additional charges which look to be around \$200. The tour will be at Triple Arrow Industries (commercial super

sacks and plastic barrel recycling) in the morning (group will meet here). A registration list and an ID will be required to enter the facility. No onsite registration will be permitted. Registration deadline will be necessary. Honda Heritage has a website that can be checked prior to the event. Casual dress.

**New Business:**

Joann Mudra submitted an Honorary Membership form. Motion made by Chris. Second by Bill. Motion passed.

**Motion to adjourn the meeting by Kris. Second by Katrina. Motion passed.**

**Meeting Adjourned at Noon.**