

## **OALPRP Board of Directors Meeting**

**Location:** GT Environmental, Westerville, OH

**September 25, 2014**

### **Board Members Present:**

**Vice-President:** Kathleen Rocco; **Secretary:** Amanda Gamby; **Treasurer:** Cindy Bach; **Past President:** Susan Helterbran; **Board Members:** Jennifer Calvert; Louann Holmes; Angela Carbetta; Kris Kusmirek; Chris Hoffman

**Excused:** Lisa Beursken; Krista Fourman; Steve Schlather; Sue Bennett; Ty Rhoad; Ohio EPA Liaison

Board meeting called to order at 10:24am by Kathleen Rocco.

**Secretary Report:** Minutes from the July Meeting were emailed prior to today's meeting. Motion to accept the Minutes by Cindy. Second by Kris. Motion Passed.

**Treasurer Report:** The current budget was reviewed by Cindy. Motion to accept by Susan. Second by Chris. Motion Passed. Cindy has ordered checks for the organization.

**Conference Committee:** Lisa emailed a draft MOU from AOR/SWANA pertaining to a partner's conference in 2015 prior to today's meeting. A discussion was held among the Board Members. A couple of small changes were suggested to the draft MOU. A motion was made by Susan in support of the MOU with the proposed changes, giving Lisa permission to move forward. Second by Louann. Motion passed.

**Finance Committee:** The Finance Committee met on September 4<sup>th</sup> to review the Treasurer's books. Everything looks great.

**Membership Committee:** Members are encouraged to approach groups and businesses in their local communities. Committee members would like to contact Districts who have not renewed or belonged to OALPRP and inform them of current projects to encourage them to join. A suggestion was made to purchase OALPRP materials to distribute at future conferences, especially if there are joint conferences with other organizations. Each Board Member is responsible for forwarding a minimum of two new contacts to the membership committee by November 15<sup>th</sup>. The membership committee will email a promotional letter to the Board for review and as a reminder to forward two contacts.

**Nomination Committee:** Krista absent. October 31<sup>st</sup> is the nomination deadline for this year's election. An email, along with the nomination application, was sent to the full membership. A reminder will follow in the coming weeks.

**Scholarship Committee:** Steve Schlather and John Schwartz were recently awarded the Della Ewalt Scholarship. The Board voted by email to increase the amount allocated in the 2014 scholarship budget and to approve both applications. Scholarship applications for the 2015 CR Meyers Scholarship are now on the website.

**Website Committee:** The OALPRP website was hacked a month ago. EriePro was able to get everything back up and running within 15 minutes. Passwords were changed to increase security. The Board would like the passwords changed twice per year. The Treasurer will make the changes and notify the Executive Committee every 6 months.

**Division Liaison:** Terrie TerMeer is currently acting as an informal Liaison but is unable to attend the meetings. Lisa and Kathleen will meet with Terrie to recommend a permanent liaison.

**Old Business:**

**2015 Conference:** Discussion held earlier in meeting. See notes above.

**New Business:**

**Upcoming Training Opportunities:**

Sharing Day @ OSS SWMD on 11/19

Green Holiday Workshop @ Wyandot on 10/1

Social Marketing Workshop on November 6<sup>th</sup> in Cincinnati and November 7<sup>th</sup> in Dayton

**Full Membership Meeting:** Would a tour of Weisenbach Specialty Products be a possibility? Will need to contact Dan Weisenbach to see if he is interested in hosting a tour of his facility. The meeting and lunch could be held at a location where glass recycling takes place. Kathleen and Angela to make contact and follow up with the Board.

**Board Retreat:** A suggestion was made to select a centrally located hotel since a 2015 conference location is TBD. Cindy was reminded to increase the retreat budget for the 2015 proposed budget.

**Motion to adjourn the meeting by Cindy. Second by Angela. Motion passed.**

**Meeting Adjourned at 11:45am.**