

**OALPRP BOARD OF DIRECTORS MEETING
ODNR BUILDING F-2 CONFERENCE ROOM**

July 20, 2006

10:00 AM

Present: Don Krieger, Linda Morckel, Paulie Shaffer, Kim Hildreth, Nexida Feliciano, Shawn Sech, Kim Shoup, Ashley DeFrancisco, Becky Suvar

Excused: Courtney Comstock, Patty Bratton, Sue Magness, Susan Helterbran, Joanne Mudra, Marti Kolb

Meeting was called to order by President, Don Krieger at 10:10 a.m.

Secretary Report: Secretary, Ashley DeFrancisco, reported that a new member has joined in July bringing the total to 55 agencies and 120 members.

Treasurer's Report: The treasurer's report was given by Don Krieger due to Courtney Comstock's absence. Courtney e-mailed the board the treasurer's report before the July 20th board meeting. The report shows that OALPRP has a cash balance of \$14,417.07 and a net worth of \$21,857.75. Itemized receipts and charge card receipts are still coming in from the Summer Conference. Payment and letter written by the Conference Committee Co-Chair was mailed to Broadbent Boomerangs on July 7, 2006. A check was sent to scholarship winner Levente Szentiralyi on July 10th. It was sent certified mail to ensure delivery and signature of acceptance. National City Bank checking account has been closed and the remaining monies have been transferred into the OALPRP's active checking account with 5/3 Bank. Courtney also reminds everyone to please cash checks issued by OALPRP to maintain accurate account records.

Committee Reports

Conference/Quality Training: Due to Marti Kolb & Joanne Mudra's absence handouts were passed out - 2006 OALPRP Summer Conference Mini Evaluation Summary, OALPRP Summer Conference 06 Evaluation Summary, and a draft budget sheet from the Summer Conference. Reviewing the forms there was some concern brought up about the way the finances were paid. For auditing purposes it might need to be discussed on how OALPRP should handle all the finances for conferences. The Finance Committee needs to review policies that have been past by the board. Reviewing evaluation sheets it was brought up that after the Boomerang presentation that the attendance dropped in sessions. (one session only had 2 people present)

Finance Committee: Paulie Shaffer reported that on June 29, 2006, a report was given for the OALPRP General Membership meeting at the 2006 Summer Conference in Dublin. The committee will continue to work with Treasurer Courtney Comstock on an official credit card usage policy for the Association.

Scholarship: No new changes since the June Membership Meeting.

Membership/Networking: Due to Susan's absence no report was given.

Nomination Committee: Chair Kim Shoup reported that the committee met at the Summer Conference. The committee will be sending out a nomination form in August to the full membership. Three board members positions will be open for 2007. The term will be for two years. After the nomination forms are sent out a ballot will follow.

Website: Linda Morckel had no new news to report. Linda mentioned the new web master is working out and updates are still being made.

Cooperative Purchasing: Kim Hildreth reported that she collected all the notes from the Summer Conference idea board. Information will be sent out to the full membership by the end of the month to see who would like to purchase the cardboard recycling bins.

Fundraising: Shawn Sech and Becky Suvar reported that thank you notes will be sent out to all those who donated to the conference. Ashley DeFrancisco stated she would write the thank you's and send them out. Shawn Sech made OALPRP cards to be sent out. Della's Enrichment Scholarship rose between \$179.00 - \$190.00 (?) through the Della's Ducks. Thanks to Marti & Melissa for running the bulk of this event. A brief survey was on the back of the Exhibit Hall Passport which was turned in for a duck. A total of 32 surveys were collected – 24 people submitted some answer on the survey and 8 people answered nothing. Of those that answered 17 felt there were sufficient vendors and 4 felt no there weren't, and 22 people said yes to contacting one of the vendors in the future. Max & Erma's through coupon purchase program donated \$112.37 to the Della Enrichment Scholarship. Special thanks to all who ate there and to Nicole at the Dublin Max & Erma's who coordinated everything for OALPRP. The fundraising committee is working on future fundraisers and at this time we don't have anything to propose. Options will be dependent on discussion which takes place during the silent auction report. Silent Auction had 30 items donated and the auction raised a total of \$926.00 for the scholarship fund. The total estimated value of items up for auction was \$1,497.95 of which \$464.00 was donated by board members and \$550.00 donated by vendors OALPRP deal with such as, Covered Bridge Organics, Plastic Lumber Company, Stan Miller & Associates, Vermi-Wonder, and Weisenbach Specialty Printing. Out of the 30 items up for bid 14 or 47% went for half the estimated value or less. Out of the \$926.00 paid for items won in the auction, \$422.00 was paid for by a board member which is 45% of the total income. Total donated for the silent auction by board members was \$874.00. In reality it is the board members who are paying for the scholarship program not the full membership of OALPRP. With all this being said Becky & Shawn are faced with fundraising at the winter meeting and fundraising for the scholarship. The committee would like to hear input on what kind of fundraising the organization would like to do at the 2006 Winter Meeting.

*Note – At the beginning of the meeting we did not meet quorum

Shawn Sech moved to accept all committee reports as well as the secretary's & treasurer's reports as a block. Kim Hildreth seconded. Motion carried.

Division Liaison: Nexida Feliciano reported that she will be making appearances at the booth at the State Fair this year but it will not be manned full time. Nexida's new assignment is visiting Reuse Stores around the state. The Reuse Stores are keeping material out of the landfill. In the future a grant might be available to the Reuse Stores because they are dealing with C & D waste.

Old Business: The policy of restricted funds was discussed. Shawn Sech stated, funds raised for a specific purpose must be restricted for that purpose and reflected as such in the annual budget or the next publishing of the budget to board members and/or general membership.

For example: If OALPRP raises funds under the C.R. Dick Myers Scholarship, the treasurer must assure that those funds are specifically restricted to that category in the budget. Funds may be combined into one account, but for accounting purposes must show specific line items and carry over funds.

Don Krieger stated that this is already being done and it is not an issue.

Kim Hildreth expressed that the leadership committee needs to put together a policy notebook.

Shawn Sech moved to accept the policy of restricted funds. Kim Hildreth seconded. Motion carried.

New Business: Patty Bratton emailed the board and asked if we could change our board meeting dates. The discussion was that the meeting room has already been booked to the end of the year. **Ashley DeFrancisco moved to keep the meetings dates as is for 2006. Paulie Shaffer seconded. Motion carried.**

Kim Hildreth moved to adjourn the meeting. Shawn Sech seconded. Motioned carried.

Adjourned at 11:56 a.m.

Respectfully submitted by:

Ashley DeFrancisco
Secretary Ashley DeFrancisco