

OALPRP Board Meeting

Cherry Valley Lodge, Newark, OH

May 25, 2011

Board Members Present:

President: Susan Helterbran; Vice President: Lisa Beursken; Secretary: Amanda Gamby; Treasurer: Cindy Bach; Board Members: Angela Carbetta, Steve Schlather, Jennifer Mattingly, Sue Bennett, Linda Weuthrich; ODNR Representative: Marti Kolb

Kris Kusmirek, Linda Mitchell, Chad Reed, Kathleen Rocco Excused.

Called to order by Susan @ 10:15am

Secretary Report: Minutes emailed before meeting. Motion by Steve to accept the minutes. Second by Jennifer. Motion Passed. A membership update was given and an Excel sheet was past around to the group. Agencies who have not yet renewed for 2011 will be contacted. Rehrig Pacific will be asked to pay a membership fee to keep Kris Kusmirek current & then returned after the September sponsorship event.

Treasurer Report: Cindy distributed copies of the current budget, which will be included with secretary's report. Registrations, membership dues, and conference sponsorship were mentioned, as well as expenses that have been incurred (i.e. website, conference expenses, insurances). Currently working on the recertification paperwork for "not for profit status" with the state. One CD is now at Fifth Third Bank instead of PNC Bank (approved by email vote earlier). The Treasurer Bonding went okay and the bill has been paid. Sue motioned to accept the Treasurer's report and Jennifer second. Motion Past.

Conference Committee: Wood County reported on the current updates on this year's summer conference. Linda W. reported on silent auction items that have been donated so far. May need to send another email to members to encourage more donations. 42 people registered so far. Will review in more detail during conference committee meeting. All speakers and tours are confirmed. OALPRP Display that was used during AOR will be used during this conference and Angela is considering putting Board Member Bio display up again.

2012 Summer Conference Update: Cherry Valley will be the location & the organization will need to pay a \$500 deposit by June 20th. The OALPRP Board will be responsible for planning the entire conference since there is no host community. Marti and Susan met with the hotel and went over the conference and took a tour. The board will be touring the hotel after this meeting. Water park passes will be available for \$10/person during the conference. Susan and Marti Toured Owens Illinois' plant where they are making glass containers. Good tour, but will be hot and some walking. Owens Corning makes the fiberglass insulation and is also in the area. Evening tour at The Works Museum to make jewelry and have dinner for an evening activity might be an option. Complete glass themed day. Very pleased with the experiences they have had so far. Still working out details with lunch arrangements. Possibility of the Wilds for a tour and lunch, but it is an hour and 15 min. drive. No speakers or anything else have been arranged. The room rate will be \$77/night for a double room. Maybe able to tap into local universities for speaker/tour possibilities.

Finance Committee: Steve has continued to audit monthly reports and all information looks good so far.

Membership Committee: Angela will be updating the display board for this year's conference. She will be counting the pins to see how many are left. She encouraged the board to send letters to people who could be potential members. Trying to encourage members to get a couple of new members. If bylaws are passed we will have to work on student and honorary membership letters/promotion.

Nomination Committee: All officer spots and 4 board members are up for election next year. Jennifer will have information at the conference to encourage members to run for election. The form has been posted on the website for the nomination this year.

Scholarship Committee: Kathleen Rocco absent. Five people went through the C.R. Meyers Scholarship applications to score them. 13 applicants were received. Kathleen was at the meeting to present the final scores to the board, so this will need to be finished by email. Trying to remind members to apply for Della Scholarship.

Website Committee: The updated website is up and needs some tweaking. Need a process for sending updates and changes to the webmaster. The Board suggested keeping the website committee in order to handle updates and other changes. Do we want a calendar that can be updated with events on the website? Also Flickr needs to be activated still. The board is encouraged to go the website and give comments and look for glitches. Who should be responsible? Keep the website committee together and Lisa and Kathleen will be responsible for updates until further notice. Should let the membership know that they can send suggestions to them. Send email to membership to encourage them to check out the new site. Yes, would like to move forward with some type electronic calendar on the site. The Flickr account will need photos to make it successful. What types of photos? Any activities going on in individual districts and OALPRP activities.

ODNR Division Liaison Update: Grant notifications went out and contracts were due last Friday. There were 35 applicants in each grant category-Community, Market, and Scrap Tire. ODNR-DRLP awarded \$4million+. 2010 grant projects need to be completed by the end of June and litter cleanup projects need to be completed by the end of May and reports are due by June 30th.

Old Business:

Rehrig Pacific Tour: Kris is absent to update. Machine has been installed and tours and facility will be open after the third week in May. Group would like to schedule something for September instead and have the board meeting after. Will check with Kris to see if he would still like to host the event. Trying to open up to other groups to get more involvement. Date TBD.

November Meeting in Marion County: Angela has offered to host this meeting to invite entire membership and thank board members leaving and induct new members. Thinking that the event will be at the Marion Palace Theater. Event can be on the stage or in the pavilion. Some entertainment could be involved and a tour of the theater can be arranged. Fancy recycling containers have been installed to blend with the theater. Some ideas include, an education session on incorporating performance arts in env.edu., how to partner with local resources to host an event, and green elements of the theater. Meeting and meal would follow. Angela will continue to work on this and keep the board updated over the next few months. 10:00 am-2:00pm would be a good timeframe. Need to consider cost. Angela to get a cost estimate. Tentative date is Nov. 30th.

OALPRP Records Update: Susan and Amanda will continue to work on this. Not a pressing issue.

By-Law Changes: Reviewed comments that were received from members. Board would like to email the revisions to the voting members only by June 3rd notifying them that their ballots need to be returned by June 17th so that the results can be announced during the June meeting. The Board reviewed the proper process for making proposed changes to make sure that all procedures have been followed.

Presentation Board for OALPRP Display: Do we need to purchase one for the organization since we are currently using Susan's? Maybe we can continue to keep borrowing until it becomes an issue.

Motion to adjourn meeting made by Steve. Second by Jennifer. Motion Passed. Meeting adjourned at 11:52am