

**OALPRP BOARD OF DIRECTORS MEETING  
ODNR BUILDING F-2 CONFERENCE ROOM  
MAY 18, 2006  
10:00 AM**

Present: Don Krieger, Linda Morckel, Patty Bratton, Nexida Feliciano, Susan Helterbran, Marti Kolb Conner, Becky Suvar, Joanne Mudra, Shawn Sech, Ashley DeFrancisco, Kim Shoup

Excused: Courtney Comstock, Kim Hildreth, Sue Magness, Paulie Shaffer

OALPRP Member: Linda Wuethrich

Meeting was called to order by President, Don Krieger at 10:10 AM

**Secretary Report:** Secretary, Ashley DeFrancisco, stated there are 118 members so far in 2006 with 54 agencies around the state. **Linda Morckel moved to accept the secretary's report as submitted. Shawn Sech seconded. Motion carried.**

**Treasurer's Report:** Treasurer, Courtney Comstock was absent and Don Krieger passed out the treasurer's report. Ms. Comstock updated the final report to show all the revenue/membership checks that she received as of May 15, 2006, as well as expense checks for the bills/invoices that have been issues. The cash balance is \$8,041.24 and an overall net worth of \$21,857.75. These amounts do not include the financial support of ODNR-DRLP or other conference sponsors at the time of the May Board Meeting. A replacement check was sent to Cindy Depillo on March 20<sup>th</sup> from the new checking account. It was sent certified mail to ensure delivery and signature acceptance. Cindy did receive the check and has already processed it. This was done as a pass-through donation from the 2005 summer conference and the original check has been voided. Ms. Comstock suggested that the old National City Bank checking account to close and all monies transferred into the OALPRP's active checking account with 5/3 Bank. A couple reminders, first, if you receive a reimbursement check from OALPRP please cash it promptly. Also, if your county or organization already has an existing credit card policy Ms. Comstock would be interested in receiving a copy of it.

**Shawn Sech moved to accept the treasurer's report as submitted. Joanne Mudra seconded. Motion carried.**

**Committee Reports**

**Finance Committee:** Due to Ms. Shaffer's excused absence, Linda Wuethrich gave the finance committee report. On May 15, 2006, Ms. Comstock reported to Ms. Shaffer that three credit cards for the association had been issued to President, Don Krieger, to the conference committee chair, Marti Kolb Conner, and to treasurer, Courtney Comstock. Ms. Comstock is currently working on an official credit card usage policy for the association. The finance committee will assist her with this at the summer conference.

**Conference/Quality Training:** Co-chair Joanne Mudra reported on sessions for the 2006 summer conference and most of the sessions are finalized, all but two sessions. The two sessions that still need work are the Storm Water Session and Finding Additional Funding. Ms. Mudra stated that the committee is well within the budget on what they have planned with food, gifts, and everything. Ms. Mudra handed out the last conference committee minutes to the board. Ms. Mudra stated that all the confirmations to speakers were sent out. Ms. Mudra emailed out a letter/form to all speakers and will need a bio back from each speaker. Ms. Mudra suggested that OALPRP forward the conference registration and session descriptions out to all speakers. This way the speakers have record to show that they presented at the conference. Co-chair Marti Kolb Conner thanked Susan Helterbran for how good the 2006 summer registration form looked. Ms. Kolb said her office sent out 60 summer registration forms out. Ms. Kolb informed the Board that the Embassy Suites quote of 6 rooms on June 27<sup>th</sup> have been met. The Columbus Zoo will give OALPRP a certain number of tickets but will only bill on the amount of tickets that are used. Car pooling will be necessary in traveling to the zoo.

**Membership/Networking:** Co-chair Shawn Sech reported that 26 letters were sent out to potential exhibitors and 3 responses have been made. SWACO has donated \$100.00, ODNR-DRLP has donated \$1000.00, and Price Barns donated \$50.00. Plastic Lumber Company has donated an Adirondack chair for the silent auction. Ms. Sech has looked into fundraising with Max & Erma's on Thursday, June 29<sup>th</sup>. A percentage of Max & Erma's sales would come back to OALPRP. **Joanne Mudra made a motion for Ms. Sech to look into the restaurant fundraising and use the money we receive towards the Della Enrichment Scholarship. Ashley DeFrancisco seconded. Motion carried.** Ms. Sech said it would be nice if we recognized all of our sponsors sometime at the conference. A poster board was recommended to be placed at the conference with all sponsors listed. Ms. Sech thought it would be nice if we have projectors in each session room. Ashley DeFrancisco said she could bring her offices to the conference. Ms. Sech said she could bring her offices copier. Ms. Mudra stated that a reminder will have to go out because there was some confusion about the Ashland University credit. Members need to give silent auction item info to Ms. Sech.

**Scholarship Committee:** Co-chair Patty Bratton received 25 scholarship applications. There were applications from 11 different counties. Judges were sent all the applications to review. A meeting will be held immediately after this Board Meeting to award the winners. Ms. Bratton plans on sending out letters to all the applicants with regrets. The two winners will receive a letter with information about attending the summer conference. **Susan Helterbran made a motion to give two \$1,000.00 scholarships at the 2006 summer conference. Joanne Mudra seconded. Motion carried.** Each winner will be given three tickets for the luncheon. That will be six lunches total that will need to be paid by scholarship. **Marti Kolb Conner made a motion to give both winners \$50.00 for travel expenses (gas card) and the scholarship committee may determine how that money will be given. Joanne Mudra seconded. Motion carried.**

**Membership/Networking**: Chair Susan Helterbran reported that she is working on putting a committee together. Ms. Helterbran would like to discuss levels of membership with in the committee. Also, need to work on a one day session, sharing days for the future. A suggestion was made to have a sign up sheet at the conference for those who might be interested in having a sharing day.

**Nomination Committee**: Chair Kim Shoup informed the board that the committee will be meeting on Thursday, June 29<sup>th</sup> at 8:00 at the conference in the lobby. Members include: Joanne Mudra, Linda Morckel, Ashley DeFrancisco, and Patty Bratton.

**Website**: Linda Morckel asked for an updated membership list. Updates are being made. All the main pages are o.k. and the next changes will be with the scholarship pages.

**Cooperative Purchasing**: No report was given. A suggestion was made to ask on evaluation what products members are interesting in with cooperative purchasing.

**Fundraising**: No report was given.

**Division Liaison**: Nexida Feliciano reported that ODNR gave out 10 market development grants and 34 community development grants. The division is working with colleges and universities. A workshop is schedule for sometime in July or August with colleges and universities to discuss waste and recycling. Also the division is focusing on composting/organics.

### **Old Business**

No Old Business

### **New Business**

No New Business

Marti Kolb Conner moved to adjourn the meeting. Shawn Sech seconded. Motion carried.

Adjourn at 11:57 AM

Respectfully submitted by:

*Ashley DeFrancisco*  
Secretary, Ashley DeFrancisco