

OALPRP Board of Directors Meeting:

Location: ODNR-Columbus, OH March 22, 2012

Board Members Present:

President: Lisa Beursken; Vice President: Kathleen Rocco; Secretary: Amanda Gamby; Treasurer: Cindy Bach; Past President: Susan Helterbran; Board Members: Mike Whitaker, Steve Schlather, Sue Bennett, Kris Kusmirek, Chad Reed, Linda Weuthrich; ODNR Representative: Marti Kolb

Excused: Krista Fourman, Erica Bruielly

Board meeting called to order at 10:30 am by Lisa Beursken

Secretary Report: Minutes from the January 23, 2012 Board Meeting were emailed prior to this meeting for review. Steve made a motion to accept the minutes. Second by Cindy. Motion passed. The most recent list of 2012 OALPRP members was distributed to the group. As of March 21st, 131 members have joined/renewed with the organization. This number is expected to increase as a few organizations/businesses have not yet submitted payment or forms.

Treasurer Report: Report presented by Cindy and included with the Secretary's notes. Cindy reported that the \$2000 check from ODNR for 2012 conference sponsorship has been received. Membership dues have been coming in from the Secretary. The other CD has been transferred to 5/3 Bank as planned. The Directors and Officers second installment for insurance payment has been received and will be paid to Huntington (\$750/year). A motion was made by Kathleen to accept the Treasurer's report. Second by Susan. Motion passed. Cindy also mentioned that she has copies of the insurance policy if anyone needs it for their District.

Conference Committee: Linda W. deferred to the Conference Committee meeting scheduled for later in the afternoon.

Finance Committee: Cindy reported that Krista has reviewed the Treasurer's books over the past couple of months. Krista absent-nothing further to report.

Membership Committee: Angela asked about updating the membership brochure. The group feels that the brochure is outdated and Angela will look into ideas for re-designing it into something else. Contact Angela for a sample membership letter.

Nomination Committee: Nothing to report.

Scholarship Committee: Steve reported that there has been a recommendation for a Della Scholarship applied for by Jennifer Culvert. The amount is \$500 to attend an Advanced Education Pollution course. After reviewing the application and coursework material to the board, Steve made a motion to grant this request. Second by Kathleen. Motion passed. Steve will contact Jennifer. One application for the CR Meyers Scholarship has been received so far. The deadline for applications is April 16th.

Website Committee: Kathleen reported that updates have been made as necessary. The board is pleased that the web updates have been being made in a timely manner.

Division Liaison: Marti reported that the Litter Grant recipients have been notified and contracts have been distributed. ODNR is still working on issuing the checks. Other grants are being reviewed and the notifications will be out in a couple of months with a meeting scheduled for June. Division employees have been on the road doing site visits quite a bit.

Old Business:

Nothing to discuss.

New Business:

November 2012 OALPRP Membership Meeting: Linda and Susan reported that their District may be interested in hosting the November OALPRP meeting. They will look into it and report back to the board.

Proposed Expense Reimbursement Policy & Moneys Received/Deposited: A motion was made by Susan that any person authorized by the OALPRP Board of Directors to expend moneys on behalf of OALPRP and within approved budget(s) must turn in expenditure(s) for reimbursement/payment to the Treasurer no later than 30 days from expenditure(s) date. Expenditure(s) occurring on December 11th or after must be submitted by January 10th of the following year. Expenditure(s) not submitted within these time periods will not be reimbursed and/or paid by OALPRP unless approved by the OALPRP Board of Directors. Any person accepting moneys on behalf of OALPRP must forward or pay the moneys to the Treasurer within 30 days of the receipt of the moneys. The person(s) receiving the moneys must safeguard the moneys until such time as they have been forwarded or paid to the Treasurer. Second by Kathleen. Motion Passed.

The Board discussed the revision process of HB 592.

Motion to adjourn the meeting by Linda. Second by Steve. Motion passed.

Meeting Adjourned at 12:50pm.