

OALPRP EXECUTIVE BOARD MEETING
ODNR/DRLP Conference Room F-3
MINUTES
March 16, 2004

Present: Patty Bratton, Courtney Comstock, Ashley DeFrancisco, Julie Grunder, Kim Hildreth, Marti Kolb-Conner, Don Krieger, Sue Magness, Judi Mannion, Joanne Mudra, Paulie Shaffer, Linda Wuethrich, Sondra Yates.

Excused: Linda Morckel

Meeting was called to order by President, Kim Hildreth at 10:28 A.M.

Secretary's Report: The secretary, Linda Morckel, had prepared the report and it had been emailed to everyone prior to the meeting. **Joanne Mudra moved to accept the minutes as submitted. Marti Kolb-Conner seconded. Motion carried.**

A membership status sheet was passed out showing who had paid their dues and was considered a member as of Friday, March 12, 2004.

Treasurer's Report: The treasurer, Don Krieger, passed out the report, which showed that the balance in the checking account was \$6,408.62. The investments showed a balance of \$19,815.18. **Judi Mannion moved to accept the treasurer's report as given. Linda Wuethrich seconded. Motion carried.**

Committee Reports

Finance Committee Report: No finance committee report was given.

Conference Committee/Quality Training: The conference committee was to meet after the board meeting today. Chair Marti Kolb-Conner reported that Jen Boos had sent all of the files to her, so it would now be possible to do a history sheet from all previous conferences. They were also going to work on a notebook with forms to be filled out so the host committee would know what records to keep.

The summer conference will have 3 tracts: awareness, education and technical. Possible tours are Kimble's MRF, the Stockpile, a paper mill, and The Plastic Lumber Company. Computer courses will be offered at one of the Canton City schools; possible courses include PowerPoint, Excel, Access (database), and how to mail merge. Possible sessions include managing the classroom, recycling jeopardy, conducting audits, and ways to set up semi-permanent HHW collection sites. Lunch will be on your own on Wednesday with the Hall of Fame reception that evening. Thursday there will be a continental breakfast and lunch served with dinner on your own. Friday will include a continental breakfast. A letter has been sent to the Division requesting \$3500.00 to be a sponsor and for 15 registrations at the \$99.00 rate. Linda also has some local sponsors.

Scholarship Committee: Chair Paulie Shaffer informed the board that the new application form, the new media release form and the new memo to schools was available on the website and that she had also mailed out hard copies to the members. May 4 has been set as the review day for the scholarships in Mansfield. The webmaster will not be charging for the month of March as he has found a job and has moved to Dayton and didn't have time to really do anything for us in March. He will be able to continue working for us from Dayton. The new brochure was passed around, but was not yet available on the website. It was suggested that more information be included about C.R. "Dick" Meyers since the scholarship was named after him.

Division Liaison Report

President Kim Hildreth moved the Liaison report up because Sondra Yates had to leave the meeting early. Sondra reported on ten items:

1. The main issue, currently was the budget and that prospective cuts for the Division were in the works.

2. The first phase of the litter survey was complete and would be final in June to be put into the “best practices” guide.
3. The Division is ready for the Plant Pride...Not Litter-Adopt-A-Roadway program and will be kicking it off at the statehouse and then going first to Ross County. The County Commissioner’s Association of Ohio (CCAO) and the Ohio Township Association (OTA) are backing the program also. Signs have been designed and the division hopes that all of the programs statewide will use the sign to present a unified state message.
4. During the first week of April the Division will be having a retreat to discuss future projects.
5. April 22 will be the last awards presentation for the last calendar contest winner.
6. Lucky is alive and well and the Division will be “beefing her up.”
7. Arley is working with all of the minor league baseball teams in Ohio to establish the recycling of bottles and cans at the games. A couple of the slogans Sondra mentioned were “We’ve got plans for your bottles and cans!” and “Recycle up!”
8. The Division is planning district meetings for the 2005 Recycle Ohio! Grant.
9. The fall Partner’s Conference will be in Aurora, Ohio at the Bertram Hotel.
10. The recycling and litter prevention awards are still “up in the air.” Sondra is hoping that there will at least be government and business awards, but that it might be hard for youth awards since they are considering a dinner banquet, which would make it too late for the students to travel from any distance and get home at a reasonable hour.

Committee Reports

Membership/Networking Committee: Chair Judi Mannion reported that her five committee members have been communicating by phone and email and that there were 56 paid agencies and 150 members so far this year. The organization has been growing every year and most likely the professional direction that OALPRP has taken along with developing the website has assisted in the growth. They are working on a new member packet and will have it available for the summer conference. The organization’s brochure needs to be redesigned and they will work on that. Carol Hehr will be in charge of the “register to win” box at the summer conference. **After some discussion a motion was made by Joanne Mudra to give away a registration for the winter conference at the summer conference. Ashley DeFrancisco seconded it and the motion carried.**

Nominating Committee: No nominating committee report was given.

President Kim Hildreth and Vice-president Julie Grunder will share committee jobs with one designated to assist each committee.

Old Business

Letterhead: Two options of letterhead were passed around. One included the logo as teal colored and the other had the logo as a dark blue. There was a consensus that the dark blue was easier to copy, as it would show up better. Both were printed on recycled paper. **A motion was made by Don Krieger to accept the dark blue, seconded by Marti Kolb-Conner. Motion carried.**

Website: Vice-president Julie Grunder will be the main liaison for the website and work with the webmaster for any changes or problems that come up. President Kim Hildreth will assist.

Partner’s Conference: Ashley DeFrancisco is chairing the conference committee and will represent the interests of both OALPRP and AOR. \$250.00 was to be contributed to the conference from OALPRP.

New Business

By-Laws: Past president Jim Oswald will chair the committee and current President Kim Hildreth will serve on the committee.

There was a discussion on the strategic plan and the fact that the goals need to be revisited to make sure that OALPRP stays on track. The date was set for September 16, 2004 after the regular board meeting and September 17, 2004 in Columbus.

Della Ewalt Memorial/Award: President Kim Hildreth felt that something should be set up and has had all kinds of suggestions from the general membership as well as board members as to what could be done. A subcommittee was formed to come up with some viable ideas; Marti Kolb-Conner, Sue Magness and Paulie Shaffer asked to serve on the committee. It was mentioned that, perhaps on the summer conference evaluation, ideas could be requested.

There was a question by Sue Magness as to whether OALPRP should have a booth at EECO conferences with membership packets available. Nothing was officially decided.

Joanne Mudra and Marti Kolb-Conner were going to Chicago for a free conference on April 14 and 15, 2004 on how to hold conferences. They were going to pay for their flight and food but asked if it would be possible to get some financial assistance for their room cost and taxi charges. **Linda Wuethrich made a motion to provide \$300.00 from the discretionary fund to assist them with costs. Ashley DeFrancisco seconded the motion. Motion carried.**

Treasurer Don Krieger asked if there was anything in the by-laws that instructed the organization on how they must invest their money. He mentioned that we could leave one Certificate of Deposit alone and take the other one and invest it in a mutual fund. They were only earning 2.1% and 2.3% currently and he felt that more could be earned on one of them in a mutual fund. **Patti Bratton made a motion for the finance committee to do some research on this issue and it was seconded by Judi Mannion. Motion carried.**

Marti Kolb-Conner made a motion to adjourn the meeting. Paulie Shaffer seconded. Motion carried.

Respectfully submitted by:

Vice-president Julie Grunder for Secretary Linda Morckel