

OALPRP Board of Directors & Full Membership Meeting

Location: Ross Environmental, Elyria, OH

December 5, 2013

Board Members Present:

President: Lisa Beursken; **Vice-President:** Kathleen Rocco; **Secretary:** Amanda Gamby; **Treasurer:** Cindy Bach; **Past President:** Susan Helterbran; **Board Members:** Krista Fourman; Linda Wuethrich; Chad Reed; Ty Rhoad; Sue Bennett; Chris Hoffman; Kris Kusmirek; **Ohio EPA Liaison:** Marti Kolb

Excused: Angela Carbetta & Steve Schlather

Board meeting called to order at 12:10pm by Lisa Beursken.

Secretary Report: Minutes from the September Meeting were emailed prior to today's meeting and distributed to those in attendance. Motion to accept the Minutes by Susan. Second by Sue. Motion Passed.

Treasurer Report: Cindy reported on the current budget. The only recent expenses include website expenses and a payment toward 2014 conference expenses. Motion to accept by Sally. Second by Brandi. Motion Passed. Cindy had a question for the OALPRP Board and asked that it be tabled until the end of the meeting for discussion. The board met at the end of the meeting to discuss the expiring CD. Kris suggested that the expiring CD be transferred to a higher interest savings account. Krista made a motion authorizing Cindy to meet with the bank to explore options. Second by Ty. Motion passed. Cindy will email the board her findings so a decision can be made.

Conference Committee: The hotel for the 2014 conference will be the Double Tree in Independence, OH with the government rate of \$111 on June 18th-20th. Tours and evening events are in the planning stages. The Cleveland Indians will be playing at home during the conference so attendees will have the opportunity to attend a game and tour the sustainability efforts at the stadium.

Finance Committee: Chris met with Cindy on December 5, 2013 to review the Treasurer's books. Everything checked out okay. The records are very organized, which makes the review process simple. He reminded the group that he will be forming a committee to audit the books at the first of the year.

Membership Committee: Nothing to report.

Nomination Committee: All of the Officer Positions and four (4) Board Member terms were up for election/re-election this year. After ballots were compiled by the Secretary and verified by Susan Helterbran, Nomination Chair, those elected were: Lisa Beursken, President; Kathleen Rocco, Vice President; Amanda Gamby, Secretary; Cindy Bach, Treasurer; Krista Fourman, Board of Directors; Ty Rhoad, Board of Directors; Jennifer Calvert, Board of Directors; and Louann Holmes, Board of Directors. The newly elected were inducted during this meeting. Krista made a motion to destroy the ballots and results to protect confidentiality of those voting. Second by Cindy. Motion passed. Chad Reed and Linda Wuethrich did not run for another term and were thanked for their service on the OALPRP Board.

Scholarship Committee: Steve was unable to attend, but emailed his report prior to the meeting. A letter was sent to the 2013 C.R. Meyers scholarship winner at his home address. The recipient was reminded that he will need to submit verification of college enrollment before the \$1000 check will be mailed to him. Also, the updated info on the Meyers Scholarship for 2014 has been posted to the web site. The group was reminded to consider the Della Scholarship to help cover fees for training and program development.

Website Committee: Chad will get final 2013 updates on the website so a final 2013 invoice can be paid to the webmaster for the year.

Division Liaison: There are four grant choices for 2014: Tire, Community, Market, and Litter. Litter and Tire Amnesty will be together. There have been changes to the litter grant and it will go back to focusing more on cleanup activities. If you have questions about the grant process, you are encouraged to call and ask. The grants are due the beginning of February 2014. OEEF grants will be due January 15th with a letter of intent due the week before. Marti passed around a handout pertaining to a new Environmental Career Ambassador program.

2014 Retreat: Dates for the Retreat will be January 23rd & 24th at the Double Tree in Independence, OH. Lisa will work on the agenda in the coming months.

Ross Environmental was thanked for hosting the lunch and meeting location and also for providing an educational presentation in the morning.

Motion to adjourn the meeting by Kris. Second by Cindy. Motion passed.

Meeting Adjourned at 1:05pm.