

OALPRP Board of Directors Retreat-Training & Planning Meeting:

Location: Hilton Garden Inn, Perrysburg, OH

January 27, 2011

Board Members Present:

President: Susan Helterbran; Vice President: Lisa Beursken; Secretary: Amanda Gamby; Treasurer: Cindy Bach; Board Members: Steve Schlather, Jennifer Mattingly, Sue Bennett, Kris Kusmirek, Kathleen Rocco, Linda Mitchell, Chad Reed, Linda Weuthrich; ODNR Representative: Marti Kolb

Excused: Angela Carbetta (Arrived late to retreat)

Called to order by Susan Helterbran at 1:40 pm.

Board went into session to swear in Jennifer Mattingly as a Board Member since she was unable to attend the Nov. 30th meeting.

Motion was made by Lisa B. to suspend the meeting until 1/28. Second by K. Rocco-All in favor.

Fixed Time Adjournment time at 1:50. Meeting will reconvene tomorrow (January 28, 2011).

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Board Members Present:

President: Susan Helterbran; Vice President: Lisa Beursken; Secretary: Amanda Gamby; Treasurer: Cindy Bach; Board Members: Angela Carbetta, Steve Schlather, Jennifer Mattingly, Sue Bennett, Kris Kusmirek, Kathleen Rocco, Linda Mitchell, Chad Reed, Linda Weuthrich; ODNR Representative: Marti Kolb

Meeting reconvened by Susan Helterbran at 9:00 a.m.

Secretary Report: Minutes from the Nov. 30, 2010 Board Meeting were distributed by email prior to the meeting. Motion by J. Mattingly to approve the minutes and second by Lisa B.-Motion passed to accept the minutes. Approved minutes will be sent to membership by email. Amanda reported that OALPRP ended 2010 with 161 members, which included 47 paid memberships. 2011 membership renewal information will be sent the membership in the coming weeks. Susan encouraged members to invite members or neighbors who have not renewed in years. Group commented on OALPPR display at AOR Conference and the attention that it drew.

Treasurer Report: Cindy reviewed the 2010 Financial Report with the board. A copy is included with the Secretary's minutes. Motion to accept 2010 Financial Report made by Steve and second by Linda W-Motion Passed. Not required to do the 990 Tax Form since the balance remained under 30,000. 2011 Budget presented by Cindy-see attached. The Della Scholarship was discussed: Last year the board decided to increase the amount to \$1500 and had a discussion about this year's amount. The board is in favor of \$1000 limit for 2011 with a \$500 max per membership. Motion made by Linda W. and second by Jennifer-Motion passed. Steve mentioned that the Encumbered CDs should be put to the side instead of listed under the Expenses since it is not technically an expense. Cindy will include \$500 for Publications. Leaving website at \$3000 because there might be unexpected expenses since there is a website redesign in the works. Cindy will make corrections to the budget. Motion to accept the budget with corrections made by K. Rocco-Second by Jennifer M.-Motion passed.

The Executive Board met briefly to discuss the 2011 committee chairperson assignments. The new committee chairs were announced and are listed below:

Conference Committee Chair: Linda Weuthrich

Membership Committee Chair: Angela Carbetta

Nomination Committee Chair: Jennifer Mattingly

Scholarship Committee Chair: Kathleen Rocco

Finance Committee: Steve Schlather

Conference Committee: Update on 2011 Summer Conference given by Amanda. Discussion about conference fee: Would like to lower the registration fee from \$99 to encourage more attendance and to offset the \$109 room rate for this year's conference only. Reviewed a cost sheet supplied by Susan of estimated conference expenses and revenues (a copy is included with the Secretary's Minutes). Estimates are on the high end. Original contract from ODNR for Sponsorship will be given to secretary for records. Susan is proposing \$59 as the lowest fee. Keep people coming instead of attracting new people. Don't set precedence with too low of a night. Make sure to note the increase in room night cost to justify the low fee. Can some kind of rebate be given instead for the room night? Work with hotel to pay the difference in the room cost so members do not even see the increase? Is this possible? Tammi says yes. Steve made a motion to subsidize the room rate for conference attendees at \$20+tax/night and Second by Kris. Making the room rate \$89+tax/member. Amanda will get printouts from the hotel to keep track. Motion passed.

Membership Committee: Chair is now Angela Carbetta. No report.

Nomination Committee: Jennifer Mattingly is still Chair. Term limits were discussed. Bylaw change may be needed??? If membership is voting then they have the opportunity to elect who they want. At the very least the paragraph needs to be reworded to better explain the current limits. 4 officers need to be filled and 4 board members next year. Comments should be emailed to Kris to be included in the Bylaw Committee. Kris will compile comments and then get it to the board. Then a feeler will go out to the board to see what the feelings are.

Scholarship Committee: Will need to reprint scholarship brochure since K. Rocco's address changed. Will make brochure generic this time and direct members to the website instead. Someone to contact Nancy Meyers to see if she would be interested in attending the conference lunch to see check presented to this year's recipient.

Website Committee: Presentation given by Lisa and Kathleen. Board trusts the judgment of the committee and the recommendation to go with EriePro for the redesign. Notes were submitted to the committee for design options. Committee thanked for all of their work on this project. Group encouraged to email comments after returning to office and viewing the site. Jennifer M made a motion to select Erie Pro for the new website designer and webmaster. Second by Linda W. Motion passed. Goal to have the site done ASAP.

Finance Committee: Steve Schlather new chair. Treasurer books will be audited by Judy Hagen and Erica Bruielly after this board meeting.

ODNR Division Liaison Report: David Mustine is the new ODNR Director and comes from a gas and oil background. The only other Deputy Director of ODNR announced was Scott Zody. Has a history of being supportive of recycling. David Hanselmann is no longer the Chief of the Division of R&LP. Ted Lozier is the new

acting Chief. Litter grants were awarded to 54 locations. There will be a meeting on Feb. 22nd if you received a grant at ODNR. Glass study will be ready in the next month or so. Results of the study have not yet been released. Matt Dummitt has been deployed and is not available to help with grants. There was a recycling contest between the Bengals and the Browns. Waiting to hear what the results were. There is an NFL Green Committee that works on these projects.

Old Business:

Training and tour of Rehrig Pacific-March 23rd and a brochure will be made available by Susan to promote for members. No other discussion at this time.

Treasurer Bonding: No new information at this time.

Conference Proposals: Job as a Board to accept proposals for conferences. Two areas we are looking at:

Marion County: ConAgra would be a possible tour stop and going to zero waste, green theater where dinner could be with a performance, Nature Center-Bad news is that they do not have a nice hotel facility to host conference. Maybe in a few years might have a place to host? She can't see boarding buses just to go to sessions. The hotel would be separate from the conference. Good sponsor potential. Could the last meeting of the year be at this location instead? And it would be centralized for all members. Angela open to this. Angela reminded that she will need local support from her district to help pull it off.

Cherry Valley Lodge: Used to be the winter conference, would like to go in the summer for the summer conference. Initial hesitation is that the lodge is up for sale but they say it is business as usual. Now has a water park and would offer \$10/day park passes to attendees. Room rate would be \$77/night for government rate. Have the dates available for June 20-22, 2012. Beautiful lodge and is still nice. Rooms set up nice for sharing. Only hotel to have arboretum status. After talking to Jenny Vancil mentioned that there is a glass processing plant in Zainseville that could be a tour possibility. Longaberger Basket down there for a tour. Owens Corning also down there to show spun insulation. Cold Materials also down there which is recycled plastic facility. Many expressed in survey that they miss Cherry Valley. Group is leaning toward this option and likes that rooms and sessions are all at same location. We do not have to commit immediately-we are penciled in at this point and they will give a courtesy call if someone else wants the dates. Cindy made motion to have Cherry Valley Lodge as 2012 Summer Conference location and the board will take over full responsibility of organizing. Second by Sue. Motion passed.

New Business:

Reviewed proposed meeting dates. See attached. Next meeting will be March 23rd at the ODNR Complex. Rehrig Pacific Tour as part of day as well. Would like to have a nice ceremony again to install new board members and thank outgoing at end of year. Angela to pursue. Nov. 30th is the proposed date.

Records Retention: Jennifer motioned to digitized and shred old records and Kris second. Motion passed. Amanda and Susan to work on this as time allows.

Motion by Steve to adjourn the meeting and Lisa second. Adjourned at 11:45 a.m.