

OALPRP Board of Directors Meeting

Location: GT Environmental

March 24, 2016

Board Members Present:

President: Lisa Beursken; Vice-President: Kathleen Rocco; Secretary: Amanda Gamby; Treasurer: Cindy Bach; Board Members: Steve Schlather; Sue Bennett; Chris Hoffman; Wanda Schaad; Bill Wilk; Angela Carbetta; Past President: Susan Helterbran

Excused: Kristopher Kusmirek, Jennifer Calvert, Krista Fourman, Christopher Germain

Board meeting called to order at 10:30 am by Lisa Beursken.

Secretary Report: Minutes from the January Board Meeting were emailed prior to today's meeting. Motion to accept the Minutes by Steve. Second by Chris. Motion Passed. Honorary Membership applications were reviewed for Cindy Bach and Sue Bennett. Steve made a motion to approve the applications. Second by Chris. Motion passed.

Treasurer Report: Cindy presented the current budget. She reported that she will need to complete a "Statement of Continued Existence" form for the Secretary of State, which requires a \$25 fee. This is due in June. Membership dues and conference sponsorships have been coming in. Motion to accept the budget made by Steve. Second by Chris. Motion Passed.

Conference Committee: Andrea Reany called in to report on this year's conference planning. Contracts have all been signed with the hotel/conference location. 50 rooms have been blocked for guests to reserve and will be available until a month prior to the conference. A copy of her report has been included in the Secretary's notes. Cindy presented the conference budget as well. The committee has been working to get additional sponsorships to make up a \$1000 difference. A brief discussion was held on the possibility of increasing the registration fee for the conference in the future.

Lisa updated the Board on a recent conference call for the 2017 Partners' Conference. It sounds like the location will be Columbus, OH in late September or early October. If this comes to fruition, Steve suggested swapping the fall membership meeting to June instead. The three equity partners for this conference are SWANA, OALPRP, and AOR. Lisa reported that the group has had some discussion on how to handle additional organizations who express an interest in partnering. OALPRP agrees that the three equity partners should remain and others could participate by sponsoring speakers, hosting a networking event, purchasing a vendor space, etc.

Finance Committee: Cindy has had trouble coordinating a meeting with Krista to audit the Treasurer's records. Lisa will follow up on this.

Membership Committee: Chris would like to review the survey results in better detail before making recommendations. Lisa will provide the results by email.

Nomination Committee: Susan reported that the ballots from the past election can now be destroyed since the results are finalized. Kathleen made a motion to destroy the ballots. Second by Bill. Motion passed. Susan and Amanda will take care of this. Five board member positions will be up for election this year.

Scholarship Committee: Applications have not come in for the CR Meyers scholarship yet. Board members were encouraged to promote the scholarship in their local communities. Steve requested guidance on what to do with the info he's gathered from past recipients. Some suggestions included posting at conferences near the silent auction or posting on the website's scholarship page. Steve will continue to reach out and gather this information.

Website Committee: Several updates have been sent to the OALPRP website. Amanda presented a quote from EriePro to redesign the organization's website. The new design would allow for changes to be made by board members, which would decrease maintenance fees. The board had several follow up questions, which Amanda will share with EriePro. Discussion will continue at the May meeting.

Division Liaison: Absent.

Old Business:

Survey Results: Lisa read through the survey results. She will go through and compile the results so they can be shared with the board by email.

Dan Weisenbach Memorial: The board continued a discussion on possible suggestions for a memorial donation. KOB has created a scholarship for their membership in Dan's honor. After discussion, board members felt the most comfortable with a donation to the Leukemia and Lymphoma Society. Dan's wife, Katrina, is participating in this year's Pelotonia event. Sue made a motion to donate \$75 to Katrina's fundraising efforts. Second by Bill. Motion passed. Amanda to follow up with Cindy.

New Business: A discussion on scholarship eligible students and member communities was held. Example: If Kent State became a member, but their county did not, would their students be eligible for the scholarship? Any major changes would need to be addressed in the By Laws. One suggestion was to make all students in the state of Ohio eligible and eliminate the need for a District to be a member. Lisa encourage everyone to have a language ready to discuss at the May meeting.

Motion to adjourn the meeting by Susan. Second by Kathleen. Motion passed.

Meeting Adjourned at 12:40pm.