

## **OALPRP Board of Directors Meeting**

**Location: GT Environmental**

**November 19, 2015**

**Board Members Present: President: Lisa Beursken; Vice-President: Kathleen Rocco; Secretary: Amanda Gamby; Board Members: Steve Schlather; Sue Bennett; Chris Hoffman; Wanda Schaad; Jennifer Calvert; Louann Holmes; Krista Fourman; Susan Helterbran; Christopher Germain; Angela Carbetta**

**Excused: Cindy Bach & Kristopher Kusmirek**

Board meeting called to order at 10:30 am by Lisa Beursken.

**Secretary Report:** Minutes from the October Meeting were emailed prior to today's meeting. Angela would like her comments made during the Full Membership Meeting regarding zero waste events to be documented in the Minutes. Amanda will make this addition. Motion to accept the amended Minutes by Steve. Second by Chris. Motion Passed. The ballots for this year's election have been emailed to the voting members. The deadline is December 4<sup>th</sup>, after which the results will be forwarded to Susan for verification.

**Treasurer Report:** The report was emailed prior to the meeting by Cindy and has been filed with the Secretary records. Lisa reviewed Cindy's email/report. Cindy has purchased the previously approved computer. As a result, the Quickbook software will need to be purchased/updated as well. Susan made a motion to approve the purchase of the new software not to exceed \$300. Second by Steve. Motion passed.

**Conference Committee:** Erin Sykes will be on maternity leave soon so Andrea Raney will be the contact for the conference. Cindy had emailed a reminder in regards to the upcoming Conference Committee Meeting on December 11<sup>th</sup>. The Board Retreat is planned for January 21-22 in Athens, Ohio at the conference venue (Ohio University Inn). Lisa will confirm by email. Lisa will also complete and submit a grant application to the OEPA requesting sponsorship for the conference.

**Finance Committee:** No report.

**Membership Committee:** Angela mentioned that encouraging the membership to bring a guest does not seem to be catching. Other ideas? Chris Hoffman suggested the focus shift to value added to current membership (shift focus to membership retention instead of recruitment). The Board liked this idea and would like to focus on this at the retreat.

**Nomination Committee:** Susan explained an issue with the deadline and the ballot. Marti Kolb and Jennifer Calvert submitted their nomination forms after the Oct. 31 deadline. To keep the integrity of the Board the deadline was honored. This led to a vacant Board Member position on the ballot. The Board will need to appoint the vacant position. Jennifer is still interested in serving. Be thinking of members who might be interested in running in future elections.

**Scholarship Committee:** The updated forms have been added to/corrected on the website. Members can be directed to the site to download an application.

**Website Committee:** Several updates have been sent to the OALPRP website. Krista is still working with Erie Pro to make corrections to the site.

**Division Liaison:** Christopher Germain announced that the Ohio EPA has purchased promotional items made from recycled material. Larger quantities can be ordered by Districts for distribution in their communities. Examples were shared with the Board. He also mentioned the Future City competition. The program is in need of sponsorship. Steve made a motion that OALPRP sponsor the Future City competition in the amount of \$1000. Second by Angela. Motion Passed. The Board expressed interest in hosting a table and promoting the C.R. Meyers Scholarship to the students. This year's competition will be held January 16, 2016. They are hoping to know by the end of January what the reorganization will look like within their Division.

**New Business:**

**OU Inn-Rooms for the Conference:** The current conference dates conflict with an event on campus. Lisa will explore the possibility/necessity of changing the dates of the conference. The cost of the rooms is a small concern as well. This situation came up with the Wood County conference in 2011. Further discussion at the next Conference Committee meeting on Dec 11<sup>th</sup> will be shared with the Board at the Retreat. Zero Waste initiatives will be discussed further at the Retreat as well.

**Meeting Days:** The Board briefly discussed the possibility of changing meeting days from Thursday to a different day of the week. No decision was made.

**Motion to adjourn the meeting by Krista. Second by Louann. Motion passed.**

**Meeting Adjourned at 11:40am.**